

Date: \_\_\_\_\_

User: \_\_\_\_\_

### Burns Piñon Ridge Reserve

#### Cleaning Checklist

##### Kitchen

- Dishes and silverware clean and put away
- Sink clean
- Table and counters wiped
- Refrigerator emptied of leftover food
- Floor swept and mopped
- Trash taken out

##### Living Room

- Furniture returned to original locations
- Carpet vacuumed
- Heating thermostat turned OFF

##### Back Hallway

- Carpet vacuumed
- Heating thermostat turned OFF

##### Bedrooms

- Sheets and pillowcases (if used) removed, washed, and replaced
- Trash cans emptied
- Carpet vacuumed

##### Bathrooms

- Sinks and shelves clean
- Mirrors clean (if necessary)
- Toilets clean
- Trash cans emptied
- Floors swept and mopped

##### General

- Close and lock doors and windows
- Final check for personal belongings

Cleaning supplies are located in the kitchen (closet in the southeast corner) and in the bathrooms. If you can't find something, call or email one of the management contacts.

Thank you for helping to keep the Burns Reserve house clean and organized for future visitors.